



# Tarek Halloun

IT Specialist

tarek@halloun.me ✉

+243 9 71707170 📞

Halloun.me 🌐

linkedin.com/in/tarek-halloun

Tech lover and enthusiast - using my knowledge and experience to leverage and streamline your business through Tech.

## WORK EXPERIENCE

### IT/Tech Manager Socimex Group

10/2011 - Present

Kinshasa - DRC

#### Achievements/Tasks

- Leading internal teams/task forces (responsible for a team of 11 technicians).
- Providing technical direction for the development, design, and systems integration from definition phase through implementation.
- Complying with and helping to enforce standard policies and procedures.
- Training clients through both formal and informal training programs.
- Managing technical resources within budget and project schedule.
- Connecting the entire group and POS shops directly to headquarters via intranet.
- Implementing a VOIP system in the entire group
- Replacing the old website with a full group site (currently also under update)

Contact: info@socimex.net

### Senior support Engineer Telesupport international (part of ITG)

01/2008 - 01/2010

Beirut - Lebanon

#### Achievements/Tasks

- Troubleshooting WAN and LAN problems on residential and corporate services(IDM,Mobi,Wise,etc)
- Installing and troubleshooting ADSL/HDSL
- Technical Support for HP & Toshiba Notebooks.( Toshiba certified engineer – from Germany)
- Second tier support engineer for ITG group

## SKILLS

IT security

Windows server (2003-2019)

Networking (wireless and wired)

IT Support

IT Management

Hardware

Troubleshooting

## VOLUNTEER EXPERIENCE

### IT Consultant Lebanese Embassy & Lebanese community in DRC

01/2017 - Present

Kinshasa - DRC

#### Tasks/Achievements

- Full IT infrastructure installation for the embassy and the Community office
- Creating a website for the community with data gathering with offline replication
- helping with the official exams and last election

## EDUCATION

Bacc in Information and Communication

AOU - Lebanon-UNDER PROGRESS

## LANGUAGES

Arabic

Full Professional Proficiency

French

Full Professional Proficiency

English

Full Professional Proficiency

## CERTIFICATES

CISM - Certified Information Security Manager

Microsoft MCSA 2016

ITIL

CEH -Certified Ethical Hacker

Microsoft Azure solutions architect exper

CEH : Certified Ethical Hacker

ISO/IEC 27002

CNSS certified network security specialist

CCNP Enterprise